

St. Andrew's Episcopal Church
Minutes for April 18, 2017

Attending: Roxi Adams, Ben Bryan, Lee Hammond, The Rev. Diane Pike, Eric Rodawig, Jim Schreiber, The Rev. John Schaefer, Joel VanderVeen, Lauren White

Opening Prayer: John opened the meeting with prayer and shared with the Vestry an overview of the Omaha Episcopal Clergy meeting with Congressman Don Bacon.

Approval of the Vestry Meeting minutes:

The minutes for March were moved for approval by Lee and seconded by Ben. The vote was unanimous.

Finance Report:

Ginny will be back this week on a limited basis, so Kathy, from account temps will continue for the time being.

All but two accounts have been transferred to Security National Bank.

Joel made a motion to adopt the **Borrow/Grant Collateral** resolution (see attached) for the line of credit from Security National Bank, seconded by Eric. The motion was approved unanimously. The resolution was signed Vestry members present and will be submitted as soon as all Vestry members have signed the resolution.

Advance **Financial Reports** were not available for this Vestry meeting because of limited knowledge, beyond Ginny, for creating reports. Jim indicated that this leaves St. Andrew's vulnerable regarding accounting and financial operations. The Finance Committee has been charged with creating a procedure manual, as well as looking into the possibility of outsourcing all financial administrative functions.

An **Audit Committee** will be created consisting of Eric Rodawig, Tim Witty, and Keith Ross. The purpose of this committee will be to understand the financial management systems for St. Andrew's. This will reduce the vulnerability for the Vestry and for the organization.

The **Parochial Report** has not been completed and this is a priority. The plan is to have Ginny guide Kathy and Jim in completing this report.

The **finance reports for March** were given. As of this date, the balance of operating cash is \$392,030.06. This does not include income or expense from Easter.

Rector Report:

Fr. John and Rev. Diane will be in the DR from 4/25 – 5/2. The Rev. Kyle Martindale, Assistant at All Saints, will preside. The Rev. Steve Karcher will preach. Wardens will be responsible for making sure the church is open.

Associate Rector Report: Nothing to report.

Sr. Warden's Report: Not present.

Jr. Warden's Report: Nothing to report.

New Business:

Fr. John spoke about the failing of the HVAC system. It uses a type of Freon that will no longer be available as of 2020, so it is becoming harder to get and is more expensive. The Finance Committee has charged Jim Saunders to research repair and/or replacing the current system. There was discussion about energy and possible installation of solar panels. Fr. John will contact a sales rep for solar panels to make a presentation to the Vestry.

Old Business: None.

Committee Reports: None.

Lee Hammond closed with prayer.

Respectfully submitted,

The Rev. Diane Pike