

## Minutes – October 17, 2023 Vestry Meeting

Members Present: Fr. Keith Winton, Dari Dornan, Lois Westfall, Colleen Messec, Lance Baker, Shaun Rife, Eric Rodawig, Sue Woodson, Charley Pugsley, and Doug LeClaire. Attending by Zoom: Joel Vanderveen and Alex Allemang. Also Present: Camille Culp, ECW Representative.

- Meditation: Fr. Keith led us in a Litany for violence everywhere.

Charley made a motion seconded by Colleen to approve the minutes for the September Vestry meeting. The motion carried and the minutes were approved.

- Financial Report provided by Fr. Keith. Everything is on target for the budget. The Diocesan loan is Due September 3, 2024. The loan will likely be renewed at an interest rate of 3 ½ %.
- Rector's Report:
  - General: Amazing things are going on in the church. Amazing people. We can feel the Holy Spirit.
  - Kitchen. Alex reported.
    - Next Thursday measurements will be taken for the counter tops. Countertops will be installed on November 3 then case work for the sliding partitions will be reconstructed.
    - Then minor touchups.
    - No budget surprises.
  - Table Life – Host kickoff meetings will be held next Monday and Tuesday.
  - Listening Sessions: Received good feedback from the survey. There will be a summary of the feedback.
  - Facility Advisory Team: We need a team to advise the Vestry and Rector on the short- and long-term visions and continuity. Possibly, Alex, Sue and Kent Harner.
  - Stewardship: An idea is for 3 or 4 organizations to present to the congregation. For example, joys of Arts and Crafts Faire, Vestry people. This fits with our strategic visioning. The ingathering is November 19.
- Sr. Warden Report – Charley reported that everything ran smoothly during his 3-week vacation.
- Jr. Warden report
  - Need a Maintenance Plan and budget for short-, mid-, and long-term maintenance. Shaun made a motion seconded by Colleen to authorize the Jr. Warden to create a team to develop a short-, mid- and long-term proactive and preventative maintenance plan and budget with a report due back at the November vestry meeting. The motion carried.
  - New Vestry nominations: We will follow the procedure set forth in the by-laws
- Committee Reports:
  - Welcome/ECW/Nearly New
    - Welcome Bags are out again. We've had a lot of visitors.
    - The Craft Faire grossed \$10,000 from sales.
  - Liturgy: The next combined service will be the ingathering.
  - Outreach: We will be providing Thanksgiving baskets for 2 schools.

- Christian Ed/Youth: Snacks are being provided downstairs during Sunday School via Angela's Cart. Jr/Sr High is working through a different approach. It is working well. There were 7 kids in the class last week.
- Finance: Work on the budget continues.
- Communication: Have received good feedback on the phone app.
- Parish Life: Trunk or Treat will be held next Sunday.
- Old Business
  - Refugee Family update: The family is doing well. Kids are getting placed in school.
  - Lance and Joel have been meeting with Fr. Keith on a Policy and Procedures handbook. Working on job descriptions and a policy for counting the money.
  - Sue made a motion seconded by Lance, that as a model of good stewardship, 10% of the special gift we received will be a community donation to be determined by the Vestry by the end of the December Vestry meeting. The motion carried.
  - The next Vestry Coffee Hour is October 29.
  - Safeguarding Gods Children: Continue to get people to finish up the training.
  - Piano: A tuner will look at the piano to determine which piano goes where.
- New Business
  - A discussion was held as to whether we would be a free test site for CidSense which provides environmental monitoring in business.
  - A snow removal contract and an Engineered Controls Planned Service Agreement will be included in the budget.
  - Fence Cleanup: We will have a work day to clean up 4-6 feet on our side from dumpster north.

The meeting ended following the Lord's Prayer and the Prayer for St. Andrew's Parish.

Dari Dornan